

The Maria Grzegorzewska
UNIVERSITY
established 1922



MEMORANDUM OF UNDERSTANDING

Between

**MARIA GRZEGORZEWSKA UNIVERSITY, WARSAW, POLAND
and**

**the EDUCATION LOAN FUND UNDER MONGOLIAN MINISTRY OF
EDUCATION AND SCIENCE, MONGOLIA**

1. PARTIES

This Memorandum of Understanding is made on the [date] by and between the following parties:

A. the **Maria Grzegorzewska University (hereinafter: "the University")**, address: ul. Szczęśliwicka 40, 02-353 Warsaw, Poland, represented by dr hab. Barbara Marcinkowska prof. APS, Rector

and

B. **The Education Loan Fund under the Ministry of Education and Science (hereinafter: "ELF")**, whose administrative office is located at Tod Tower 211213, Ankara Street-23, 4th khoroo, Chingeltei District, Ulaanbaatar, Mongolia, represented by Director Gardi Delger.

2. PREAMBLE

This MOU aims to consolidate the relationship between the Maria Grzegorzewska University and Education Loan Fund under Ministry of Education and Science of Mongolia and to support the development of international cooperation in the field of education and research.

3. PURPOSE

The purpose of this agreement is to provide education to students (hereinafter the **Student** or the **Beneficiary**) chosen by the ELF and supported by the scholarship of the Ministry of Education and Science of Mongolia at the Maria Grzegorzewska University according to the specifications in the followings.

The Maria Grzegorzewska University agrees to accept Mongolian students as regular students, that they meet the admission conditions established by the Maria Grzegorzewska University faculty or institute at which they will study. The students may enrol on study programmes at bachelor or master's level, delivered in Polish language or in English language. The rules of recruitment and studying process for all international students at Maria Grzegorzewska University are equal, and this agreement does not affect the requirements for students necessary to start and complete the courses they choose.

4. PERIOD OF THE AGREEMENT

This Agreement will concern the Mongolian Students registering for the academic years 2023/24 and 2024/2025 starting from the date of signing and it will be effective until the successful graduation of the Students participating in the education. The time of the agreement can be extended with the written consent of both parties.

5. STUDY PROGRAMS

Mongolian students are eligible for admission to all kinds of studies that the The Maria Grzegorzewska University will launch in accordance with the recruitment resolutions for academic years 2023/24 and 2024/25. The table containing a summary of the current studies offer, indicating the tuition fee, will be included in Appendix to this Agreement. The Current offer of studies is available at the following University website: <http://www.aps.edu.pl/rekrutacja/>

6. FINANCIAL SETTLEMENT

The University will

- 6.1. Send each student's academic transcripts to ELF at the end of the semester (twice a year.)
- 6.2. Give a detailed invoice of the tuition in Euro or US dollar per student to ELF.
- 6.3. Provide the accommodation for students who are registered at the University
- 6.4. Cover accommodation for the coordinator or specialist from the ELF on-site visit once a year lasting no longer than 3 weeks, if at least 12 students successfully recruited under the agreement study at the University.
- 6.5. The University will guarantee 5 spaces for Masters in Children's Rights and Childhood Studies if the candidates fulfil recruitment requirements and receive positive decision on their verification of diplomas, as well as minimum 5 spaces for short term courses in English from the study offer in English available to exchange students.

The ELF will

- 6.6 Inform the University of the Mongolian applicants (who were successfully granted the scholarship) by sending a list not later than 30th July.
- 6.7. Send the FGL made for the Beneficiaries, providing enough time to issue the university letter of acceptances, to start and process the visa application in order to enable the Students for the commencement of their studies at the University in time.
- 6.8. Pay the annual tuition fee of the University directly to the University account.
- 6.9. Cover accommodation for the coordinator or specialist from the ELF on-site visit once a year if 12 or less students successfully recruited under the agreement study at the University.
- 6.10. Provide funding for at least 5 successful candidates for Masters in Children's Rights and Childhood Studies and 5 scholarships for short term exchange.

ELF Covers the cost of:

- Tuition fees
- Scholarship amount will not cover the charges of any course that Students must retake due to failure or to improve their grades. The student will be responsible for payment of any course taken as a repeat course due to an unsatisfactory grade.
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7. ADMISSION REQUIREMENTS AND OTHER OBLIGATIONS FOR THE STUDENTS

Admission requirements

- For programmes conducted in Polish a student recruited for 1st degree (Bachelor's) studies, 2nd degree (Master's) studies or uniform 5-year master's studies must have a confirmed knowledge of the Polish language at a level not lower than B2 level. Knowledge of the language should be

- confirmed by a certificate issued in accordance with provisions of Polish law and an interview conducted by the University
- For Programmes conducted in English a student recruited for 1st degree (Bachelor's) studies, 2nd degree (Master's) studies or uniform 5-year master's studies must have a confirmed knowledge of the English language at a level not lower than B2 (in Common European Framework of Reference for Languages scale). Knowledge of the language should be confirmed by a recognisable certificate and an interview conducted by the University
 - high school graduation certificates, diplomas, certificates and studies graduation diplomas submitted to the University should be legalized or bear an apostille
 - Consideration of equivalence of studies graduation diplomas and scientific degrees obtained in Mongolia after August 6, 2004 needed to start studies at the University is possible only after nostrification of the diploma or degree.
 - detailed conditions of recruitment in the academic year 2023/2024 are set out in Resolution No. 344/2022 of the Senate of the Maria Grzegorzewska University of April 27, 2022 on the conditions, procedure and start and end dates of recruitment for studies at the Maria Grzegorzewska University for the academic year 2023/2024
 - detailed conditions of recruitment in the academic year 2023/2024 are set out in Resolution No. 344/2022 of the Senate of the Maria Grzegorzewska University of April 27, 2022 on the conditions, procedure and start and end dates of recruitment for studies at the Maria Grzegorzewska University for the academic year 2023/2024
 - detailed conditions of recruitment in the academic year 2024/2025 should be set out in proper Resolution of the Senate of the Maria Grzegorzewska University, which will be posted on the university's website

ACCOMMODATION

8.1. Students at the University are eligible to receive on-campus housing in accordance with the University policies. Students must apply through the online application to secure housing, as specific residency requests are competitive. The University is not obliged to support the on-campus housing to students for whole period of studies.

8.2. Students are responsible for paying deposits, damage fees, and any other housing costs.

8.3. Students are responsible to follow all rules and regulations in the housing contract.

8. Health Insurance.

9.1. Students are responsible for paying the student health insurance during their time at the university.

9. TERMINATION OF AGREEMENT

10.1. This MOU is made in a set of two. Each party will keep one copy. The MOU will take effect immediately once signed and is valid for 2023/24 and 2024/25 academic years. Both parties reserve the right to terminate this MOU by giving an advance written notice of no less than two (2) months. Both

parties shall discuss and decide on the continuation or revision of the MOU two (2) months prior to its expiration.

10.2. This agreement may be terminated in writing by either Party giving to the other not less than six months' notice. In the event of termination of the agreement, both parties agree to fulfil their financial obligations to Mongolian sponsored students currently at **the University**, until the completion of their programmes.

10. CONTACT PERSONS

Each of the Parties shall appoint one coordinator who shall serve as the Contact Person for the purpose of the implementation of this Agreement successfully.

Coordinator appointed by the University:

Ms Katarzyna Soszyńska

International Affairs Office, Maria Grzegorzewska University, ul.Szczęśliwicka-40, 02-353 Warszawa, ksoszynska@aps.edu.pl. Tel. +48 22 589 36 00 ext. 3236.

Coordinator appointed by the ELF:

Tuya Narangerel

Senior Officer, of the overseas student loan and scholarship, Education Loan Fund Tod Tower 211213, Ankara Street-23, 4th khoroo, Chingeltei District, Ulaanbaatar, Mongolia. Phone: +976-7004-7009/ext: 1004/, tuya@elf.gov.mn

In case of any change in the person of the appointed coordinator the Parties will send a written notice to each other within in 15 days, and the written notice they will confirm immediately.

11. FINAL CLAUSE

This Contract contains the entire understanding between the Parties with respect to the subject matter thereof and supersedes all proposals or prior agreements, oral or written, and all other communications between the Parties relating to the subject matter of this Contract and any of its Annexes. Any amendments to this Contract shall be in writing and shall be signed by both Parties.

On behalf of
UNIVERSITY

REKTOR

Date

.....*dr hab. Barbara Marcinkowska, prof. APS*.....

Prof. Barbara Marcinkowska

Rector Magnificus

Maria Grzegorzewska University

Szczesliwicka 40

02-353 Warsaw, Poland

acoates@aps.edu.pl

AKADEMIA PEDAGOGIKI SPECJALNEJ
im. Marii Grzegorzewskiej
02-353 Warszawa, ul. Szczesliwicka 40
skr. poczt. 34, tel. 589 36 00
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On behalf of

EDUCATION LOAN FUND
MINISTRY OF EDUCATION AND SCIENCE,
MONGOLIA

Date

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MR. GARDI DELGER, DIRECTOR

Education Loan Fund

Tod Tower 211213, Ankara Street-23, 4th
khoroo, Chingeltei District, Ulaanbaatar,
Mongolia.

Email: gardi@elf.gov.mn

