

INTERNSHIP AGREEMENT NO. /

concluded on the date signed by the last of the Parties, by and between:

1.
NIP (Tax ID No.): REGON, represented by
....., hereinafter referred to as the "Sending Scientific
Unit", and
2. NIP (Tax ID
No.): REGON:, represented by
....., hereinafter referred to as the "Hosting Scientific Unit",
hereinafter collectively referred to as "Scientific Units"
3. Mr/Ms, residing at
....., holding an ID card series number
....., hereinafter referred to as "Intern", all collectively referred to as the Party or
Parties.

§ 1

The Agreement specifies the principles of the Intern's research internship. An integral part of the Agreement is the currently binding Order of the Rector of the Maria Grzegorzewska University on the rules of the scientific internship within the framework of cooperation of the Maria Grzegorzewska University with other universities or entities conducting scientific, research or development activities, the provisions of which the Intern has learned and accepts.

§ 2

1. The Sending Scientific Unit and the Hosting Scientific Unit agree that:
 - 1) The location of the Intern's research internship will be
 - 2) The Intern will do a research internship on (date)
 - 3) The internship supervisor for the duration of the internship will
be
 - 4) The Intern will conduct scientific research and development in the scientific discipline
..... in the subject area

- 5) The Intern will conduct scientific research in accordance with the scientific internship programme attached to this Agreement.
- 6) The Parties undertake to apply the principles of intellectual property protection in accordance with the Law on Copyright and Related Rights, and to keep confidential all mutually shared confidential information and documents that should be used exclusively for the purposes of the cooperation undertaken reserved as company secrets in accordance with Article 11(4) of the Act of 16 April 1993 on Combating Unfair Competition (Journal of Laws of 2003, No. 153 item 1503, as amended).
- 7) The Parties undertake to protect the Intern's personal data and to comply with the provisions of the Regulation of the European Parliament and of the Council (EU) 2016/679 of 27 April 2016 on the free flow of such data and repealing Directive 95/46/EC (hereinafter referred to as "GDPR").
- 8) The duration of the Agreement is the same as the period of the internship mentioned in section 2.

§ 3

1. The Hosting Scientific Unit agrees to provide the Intern with supervision, as stipulated in the Rector's Ordinance, during the Internship Supervisor's working hours on its premises and shall grant the Intern access to the materials, equipment, infrastructure, and resources necessary for the completion of the internship, within the scope specified in the internship programme, the agreement, and the internal regulations in force at the Hosting Scientific Unit.
2. The internship supervisor shall inform the Intern about the principles of his/her stay in the premises of the hosting scientific unit, in particular, how to access its premises, how to stay and move around it and how to behave in special circumstances.
3. The Head /Manager of the Hosting Scientific Unit, at the request of the Intern, based on the positive opinion of the Intern's supervisor, issues a certificate of internship to the Intern. In the situation of a negative opinion of the internship supervisor on the implementation of the internship, the certificate is not issued.

§4

1. The Sending Scientific Unit sending the Intern to the Hosting Scientific Unit for a research internship shall provide coverage of costs and payment of benefits related to the

organisation of the internship, on the basis of a statement of estimated costs prepared by the Intern and approved by the Hosting Scientific Unit.

2. The costs associated with the internship, as specified in the internship programme, shall be covered by the Sending Academic Unit up to the amount (in words):
.....

§ 5

1. The Intern at the Hosting Scientific Unit is not entitled to any salary or other monetary benefits for doing the internship.
2. The Hosting Scientific Unit does not provide the Intern with travel, visas, accommodation, or meals, nor does it reimburse those costs. The Hosting Scientific Unit also does not cover any other expenses the Intern incurs in connection with the internship, including medical insurance or social or sickness insurance contributions.
3. The Hosting Scientific Unit does not insure the Intern against any types of risk and is not responsible for any damage suffered by them during the internship, except for damage caused to them intentionally.

§ 6

1. The Intern's responsibilities include:
 - 1) Implementation of the research internship in accordance with the research internship programme.
 - 2) Compliance with the instructions and directions of the internship supervisor and other the Hosting Scientific Unit's employees with whom he/she works during the course of the research internship.
 - 3) Compliance with the laws and internal regulations applicable to the Hosting Scientific Unit, including the internal regulations of the respective organisational unit, facility, laboratory or room, generally applicable occupational health and safety rules, the rules and regulations of the respective unit, facility or room, and internal regulations on the protection and processing of personal data.
 - 4) Possession of personal accident liability insurance (OC) covering professional activities, including scientific work, as well as accident insurance (NNW) for the entire period of the internship and showing the certificates of these policies to the internship supervisor at the start of the internship. The OC insurance coverage should be no less than 250,000

PLN, and it is recommended that NNW insurance coverage be no less than 25,000 PLN. An accident is understood as an event caused by an external cause, as a result of which the insured person, regardless of his/her will, suffered bodily injury, disorder of health or died.

- 5) Undergoing health, safety and fire safety training at the Hosting Scientific Unit and provision to the internship supervisor of a written confirmation of health, safety and fire safety training at the Hosting Scientific Unit issued by a health and safety inspector.
 - 6) Keeping confidential any information concerning the Hosting Scientific Unit obtained during the internship, in particular technical, technological, organisational or other information having economic or promotional value, about which necessary measures have been taken in the Hosting Scientific Unit to maintain its confidentiality. The Intern also undertakes to take measures to prevent the disclosure of this information.
 - 7) Familiarising himself/herself with the responsibilities assigned to him/her during the Internship.
 - 8) Commencement and termination of the Internship in accordance with § 2 item 2, except in cases related with the need to make up for the absence of the Intern - in such a case, the end date of the Internship may be extended by the number of days to be worked off after agreement of all Parties to the Agreement.
 - 9) Within 60 days after the completion of the internship, preparation of a factual report on the internship and its submission to the internship supervisor.
 - 10) Covering the costs of damage to the property of the host scientific unit caused by his/her act, negligence or omission.
2. The Intern's authorisations include:
- 1) Ability to use the reading room, the library resources and databases provided at the Hosting Scientific Unit.
 - 2) Use of equipment, apparatus, scientific infrastructure of the Hosting Scientific Unit premises and information to the extent specified by the internship agreement and internship supervisor.

§ 7

1. With reference to the content of Articles 13 and 14 of the GDPR, each of the Scientific Units, as a separate controller of the Intern's details, separately presents the processing of the Intern's details.
2. On the other hand, the Scientific Units inform each other that:

- 1) The Hosting Scientific Unit is the controller of personal data with respect to the person(s) on the part of the Sending Scientific Unit, and the Sending Scientific Unit is the controller of personal data with respect to the persons on the part of the Hosting Scientific Unit;
- 2) Personal data of Scientific Units are processed on the basis of Article 6(1)(b) of the GDPR for the purpose of concluding and executing the Agreement, and in the case of representatives of Scientific Units and persons designated for working contacts and responsible for coordination and execution of the Agreement on the basis of Article 6(1)(f) of the GDPR, i.e. for the purpose related to the conclusion and execution of the Agreement, as well as for the purpose of establishing, asserting or defending against possible claims arising from the execution of the Agreement, which constitutes a legitimate interest of Scientific Units.
- 3) The sources of personal data are mutually to each other Scientific Units or directly to their employees or collaborators. The categories of relevant personal data include personal data as specified in this Agreement or other contact data necessary for the performance of the Agreement.
- 4) Personal data will be processed by the Scientific Units, for the period of execution of the Agreement, and after its termination or expiration for the period of mutual financial settlements. These periods may be extended in case of the need to establish, assert or defend against claims arising from the performance of the Agreement.
- 5) Persons whose data Scientific Units processes as controllers have the right to access the content of their personal data; rectify their personal data; erase their personal data; restrict the processing of their personal data; object to the processing of their personal data; in situations strictly defined in the provisions of the GDPR. The indicated rights can be exercised by contacting the Data Protection Officer (on behalf of the Academy of Special Education, the designated Officer is available at odo@aps.edu.pl; and on behalf of the designated Inspector can be reached at). Notwithstanding the above, such persons also have the right to lodge a complaint with the President of the Office for Personal Data Protection if they consider that the processing of personal data concerning them violates the provisions of the GDPR.
- 6) Provision of personal data is a condition for the conclusion and execution of the Agreement, failure to provide such data may prevent its conclusion or execution.
- 7) Recipients of personal data may be: authorised employees and associates of the Party, entities processing data on behalf of and at the request of a given data controller, on

the basis of an agreement of entrustment of personal data processing, in order to provide certain services necessary for the operation of the Agreement, public administration bodies, if the obligation to provide access to data results from applicable laws; entities providing legal advice to the Scientific Units, and other entities providing services at the request of the Scientific Units to the extent and purpose consistent with this Agreement.

§ 8

- 1. The Agreement is drawn up in three counterparts, one for each Party.

Sending Scientific Unit

Intern

Hosting Scientific Unit

.....

.....

.....

Appendix to the Agreement No. 1 - Programme of scientific internship